**Post-Event Monitoring Form**

Name of co-ordinator(s): Click here to enter text.

Nisa-Nashim Group: Click here to enter text.

Event Date: Click here to enter a date.

Event Location: Click here to enter text.

Brief Description of what happened at event:

Click here to enter text.

Co-Chairs’ comment on event (please consult draft press releases for ideas):

Click here to enter text.

Please submit 4-6 photos with this form to [leah@nisanashim.org](mailto:leah@nisanashim.org).

The best photos:

* Are group shots which clearly show Muslims and Jews together
* Include the group co-chairs
* Are a mix of action and pose shots
* Are the best possible quality taken with a good camera.

**Remember: to be used in the press, people must be named.**

*Don’t forget to send us an invoice for the element of your event that would like our micro-grant to cover (up to £50). See terms and conditions overleaf.*

Micro-Grant Terms and Conditions

I agree to submit the post-event monitoring form and photos within 48 hours of the event taking place.

I agree to working with the supplied Nisa-Nashim pre- and post-event press release templates in any PR activity and to only using the Nisa-Nashim logo according to the brand guidelines.

Signed:

Date: